



# WEEKLY MOMENTUM PLANNER

Focus \_\_\_\_\_

September 2020

M	T	W	Th	F	Sa	Su
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

## MONTHLY OBJECTIVES

What will you accomplish?

Project

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

## THIS WEEK'S PROJECTS

What projects will you focus on?

Project

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

## SCHEDULED EVENTS

What's happening this week?

Day | Event

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## DEADLINES

What needs to be finished?

Day | Project Chunk | Project

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## WEEKLY DASHBOARD

List the project chunks you will focus on each day.

MONDAY

Priority

Planned Time

Actual Time

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TUESDAY

Priority

Planned Time

Actual Time

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WEDNESDAY

Priority

Planned Time

Actual Time

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

THURSDAY

Priority

Planned Time

Actual Time

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FRIDAY

Priority

Planned Time

Actual Time

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SATURDAY & SUNDAY

Priority

Planned Time

Actual Time

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_