

Focus
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March 2024							
М	Т	W	Th	F	St	Sn	
26	27	28	29	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	20	20	20	21	

THIS MONTH'S PROJECTS What will you accomplish?		WEEKLY DASHBOARD List the project chunks you will focus on each day.					
Project	MONDAY	Priority	Planned Time	Actual Time			
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2							
3							
4							
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THIS WEEK'S PROJECTS What projects will you focus on?	TUESDAY	Priority	Planned Time	Actual Time			
Project							
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2							
3							
4	WEDNESDAY	Priority	Planned Time	Actual Time			
5							
SCHEDULED EVENTS							
What's happening this week?							
Day Event							
	THURSDAY	Priority	Planned Time	Actual Time			
	FRIDAY	Priority	Planned Time	Actual Time			
<b>DEADLINES</b> What needs to be finished?							
Day   Project Chunk				1			
	SATURDAY & SUNDAY	Priority	Planned Time	Actual Time			



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